

unthinkable

Dated: 18 July 2022

Subject: Appointment-cum-Offer Letter

Dear Taamanna Bindra

We are pleased to offer you the position of **Intern** in Work-Integrated Learning program at Unthinkable Solutions

Your engagement shall be subject to the terms expressed herein and the on-job training letter, and uniform terms and conditions of the company, which are also accessible from Company's office server.

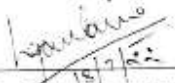
Acceptance of this letter is an expression of acceptance of the service agreement of Minimum contractual period.

The date for commencement of your joining is 1st Aug. Your reporting officer is **Ms. Himani Gautama** (Assistant General Manager - Talent Management).

On the day of joining, you will receive the detailed confirmation letter and you will be required to signed copy of the enclosed joining Report along with documents requested.

Wishing you a long and fruitful stay.

For Unthinkable Solutions LLP


18/7/22
Authorized Signatory

Registered Office :
Unthinkable Solutions LLP
5th Floor, Metropolis Hinder Mall
Opposite Vidya Sadan,
Delhi Road, Ansari 125005

Corporate Office :
9th Floor, Tower B-1,
DLF Skyline SE2,
Sector 30, Gurgaon,
Haryana 122001, India

Tel : +91 124 461 7000
info@unthinkable.co
www.unthinkable.co
LRIN: AAO-4243

----- Forwarded message -----

From: **Office Admin**

<officeadmin@stellarchd.com>

Date: Thu, 4 Aug 2022, 9:32 am

Subject: JOINING CONFIRMATION

To: Yashasvi Sharma

<yashasvi1431@gmail.com>

Dear Yashavi,

Greetings from STELLAR DATA SOLUTIONS PVT LTD..

You are selected for the Trainee Developer, as per your application and interview held. Kindly send your acceptance stating that you agree with all the discussed terms and conditions and work as per the company policies. Looking forward to provide you the platform to excel yourself and worthwhile association with you in our organization.

Joining date will be 8th August 2022 at 9:00 am sharp.

Date: 19 July 2022

Ref No: COR/LDI/CP/2022/20

To, Name: Sahil

Father's Name: Jyotirpal

Address: Sonipat

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of Intern. Your date of joining is 8 Aug 2022

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

	Day	Night
During Training Period (First 3 months)	INR 13000/- Stipend	INR 17000/- Stipend
After Completion of Training period	INR 18000/- CTC*	INR 23000/- CTC*

*(CTC inclusive of PF, ESI and/or any other deduction).

Please Note:

1. Failure to submit documents within 03 days of joining might result in the cancel of employment/ training with the company.
2. It is mandatory to be work from home ready. Arrangement of system and internet will be your responsibility. There should be an internet with good speed, proper connectivity, configured systems as per our business need. In case you fail to do so, your employment will automatically be on hold.
3. It is mandated by all means that you stay near to the office (i.e., within a radius of 5-7 km) in order to avail cab facility.
4. Your selection has been made based on information furnished by you during the interview and your resume and is therefore conditioned upon your execution of the Employee Confidential Information and non-disclosure. You will be governed by company code of conduct and policies during training period.

Please note that your remuneration package above, is confidential between you and the Company. You are advised not to discuss your compensation with any other employee of the organization. Any violation of this confidentiality may result in disciplinary action. In case of any query regarding your remuneration, please contact HR Department. The management shall have power to terminate all agreements with you in case of non-performance, insubordination, indiscipline, dishonesty or negligence of training without any notice or pay. Your training period can be extended on your absence, long learning curve, unsatisfactory performance or any other reason defined and informed to you by your trainers.

We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.

Accepted and Received

Aditya R. Kulkarni
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Sahil

C O R O N I S

Date: 19 July 2022

Ref No: COR/LOI/CP/2022/ 18

To, Komal
Name:
Father's Name: Ram Kumar
Address: Bilaspur

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of Intern. Your date of joining is 8th Aug 2022

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We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.

Aditya
Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and Received

Komal

Coronis IT Systems Pvt. Ltd. - C 203, Fifth Floor, Phase B - B, Industrial Area - Mohali

C R O N I S

Date: 19 July 2022

Ref No: COR/LOI/CP/2022/17

To, Name: Harmeet Kaur

Father's Name: Jai Raj Singh

Address: Bilaspur

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of Intern. Your date of joining is 8 Aug 2022.

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We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.

Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and Received

Harmeet Kaur

Coronis IT Systems Pvt. Ltd. - C 203, Fifth Floor, Phase B - B, Industrial Area - Mohali

Date: 13th May 2022

Ref No: COR/LOI/CP/2022/

To,

Name: Aksh Bhargav

Father's Name: C.L Bhargav

Address: 296L, Model Town, Yamunanagar.

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of **Intern**. Your date of joining is 1st Aug 2022.

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We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.

Aditya
Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and received

Aksh Bhargav

()

Date: 19 July 2022

Ref No: COR/LOI/CP/2022/ 19

To,
Name:

Rajal Kumar

Father's Name:

Vinod Kumar

Address:

Vpo Rajewalhead

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of Intern. Your date of joining is 8 Aug 2022

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

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We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.

Accepted and Received

Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Rajal Kumar
()

Coronis IT Systems Pvt. Ltd. - C 203, Fifth Floor, Phase B - B, Industrial Area - Mohali

C R O N I S

Date: 19/7/2022

Ref No: COR/LOI/CP/2022/ d

To,

Name: DINESH

Father's Name: SHRI RAM KUMAR

Address: Ambedkar Vihar, Jagadhari Workshop Road (Yamunanagar)

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of Intern. Your date of joining is 8th Aug 2022.

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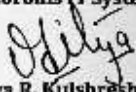
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
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For Coronis IT Systems Pvt. Ltd.


Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and Received


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Coronis IT Systems Pvt. Ltd. - C203, Fifth Floor, Phase 8 - B, Industrial Area - Mohali

C O R O N I S

Date: 19/07/2022

Ref No: COR/LOI/CP/2022/14

To,
Name: TRIPTI DEVI
Father's Name: RAJBEER
Address: VPO BALAULI, TEHSIL, CHICHROLI, YAMUNANAGAR

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of **Intern**. Your date of joining is 1st Aug 2022.

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

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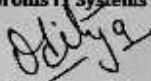
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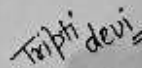
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We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.


Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and Received


()

Coronis IT Systems Pvt. Ltd. - C 203, Fifth Floor, Phase 8 - B, Industrial Area - Mohali

Date: 13th May 2022

Ref No: COR/LOI/CP/2022/ 33

To,
Name: Dikshant
Father's Name: Ravinder Singh
Address: Vill/PO- Basatialwala, Distt. Yamunanagar.

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of **Intern**. Your date of joining is 15th July 2022.

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

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For Coronis IT Systems Pvt. Ltd.

Accepted and received

Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Dikshant
()

Date: 13th May 2022

Ref No: COR/LOI/CP/2022/50

To,
Name: Rishab Sharma
Father's Name: Pardeep Kumar
Address: BPO, Malikpur Bangar, Teh-Bilaspur, Distt. Yamunanagar.

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of **Intern**. Your date of joining is 15th July 2022

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

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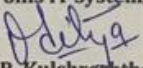
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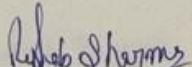
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For Coronis IT Systems Pvt. Ltd.


Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and received


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Date: 13/ May /22

Ref No: COR/LOI/CP/2022/ 08

To, Name: Preeti
Father's Name: Vinod Kumar
Address: 73, Jaginder Nagar, Jagadhari Workshop

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of **Intern**. Your date of joining is July 10 / 2022.

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

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For Coronis IT Systems Pvt. Ltd.

Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and received

()

Date: 14 May 2022

Ref No: COR/LOI/CP/2022/14

To, Name: Tarandeep Kaur
Father's Name: Ranjeet Singh
Address: VPO Khawwan Yamunanagar

LETTER OF INTENT

Based on the assessment process & discussions you had with us, we are pleased to inform you that you have been selected for the position of **Intern**. Your date of joining is 1 Aug 2022.

You will be required to undergo a 3-month on the job Training. During the Training period you will be paid stipend. The full-time employment will commence on successful completion of the three months training period with Coronis IT Systems Pvt. Ltd. After successful completion of Training period the company will issue you an appointment letter to confirm your services with the company as a permanent employee. Please refer below for compensation details:

	Day <input checked="" type="checkbox"/>	Night
During Training Period (First 3 months)	INR 13000/- Stipend	INR 17000/- Stipend
After Completion of Training period	INR 18000/- CTC*	INR 23000/- CTC*

*(CTC inclusive of PF, ESI and/or any other deduction).

Please Note:

1. Failure to submit documents within 03 days of joining might result in the cancel of employment/ training with the company.
2. It is mandatory to be work from home ready. Arrangement of system and internet will be your responsibility. There should be an internet with good speed, proper connectivity, configured systems as per our business need. In case you fail to do so, your employment will automatically be on hold.
3. It is mandated by all means that you stay near to the office (i.e., within a radius of 5-7 km) in order to avail cab facility.
4. Your selection has been made based on information furnished by you during the interview and your resume and is therefore conditioned upon your execution of the Employee Confidential Information and non-disclosure. You will be governed by company code of conduct and policies during training period.

Please note that your remuneration package above, is confidential between you and the Company. You are advised not to discuss your compensation with any other employee of the organization. Any violation of this confidentiality may result in disciplinary action. In case of any query regarding your remuneration, please contact HR Department. The management shall have power to terminate all agreements with you in case of non- performance, insubordination, indiscipline, dishonesty or negligence of training without any notice or pay. Your training period can be extended on your absence, long learning curve, unsatisfactory performance or any other reason defined and informed to you by your trainers.

We congratulate you on your appointment and wish you a long and successful career with us.

For Coronis IT Systems Pvt. Ltd.

Aditya
Aditya R. Kulshreshtha
Talent Acquisition Department
Coronis IT Systems Pvt. Ltd.

Accepted and received

Tarandeep Kaur

()



Ref: LK/HR/2022-23/120

Date: 02nd Aug, 2022

To

Govt. College
Chhachhrauli

Subject: Selected Candidates w.r.t. Campus Placement

Dear Sir/Madam,

We LK Software's are pleased to inform you that the our company had recruited 3 candidates Ms. Preeti, Ms. Isha, Ms. Tarandeep Kaur during the campus placement held on 27/07/2022 for the post of Software Developer based on their skills.

Our mission is to secure capable graduates and train them to exceed their limits.

We look forward to have long association with your organization.

Thanking you,

Yours truly

Lalit Kalra

Chief Operating Officer (COO)
Mob:98121-8334/89508-03700
Email: Lalitkalra81@gmail.com



Office Address: 321-L, First Floor, Model Town, Yamuna Nagar-135001
Email id: lalitkalra81@gmail.com, GST No. 06BOBPK9702H1Z1
Mob. Number: +91-9812188334, +91-08950803700

eClerx

Apprenticeship Offer cum Appointment Letter

Date: August 17, 2022

Mr. Sumit Kumar

Skillate ID: 5665760

VPO Kharwan
Tehsil - Jagadhri
District - Yamunanagar (135003)
State - Haryana , Yamunanagar
Haryana, 135003

Dear Sumit,

Congratulations!!

We are extremely pleased to extend a warm welcome to you from the eClerx family, under the Apprenticeship program . Your designation under the CHAT would be an **Analyst** We wish you a successful and professionally enriching experience with us.

Please find attached the additional terms and conditions under the Program which is to be treated as an integral part of your Apprenticeship contract (hereinafter referred to as "**Contract**"). Please return a duly signed duplicate copy of this letter for our records. Your HR Business Partner will soon reach out to you for an introduction. Should you have any queries or concerns, they will be glad to assist you. Once again, we welcome you to eClerx. We look forward to a long, fruitful, happy, and exciting association with you.

Regards



Offered By: Sagar Shetty

Designation: Associate Program Manager– Human Resources



IOL CHEMICALS AND PHARMACEUTICALS LIMITED

APPOINTMENT LETTER

Doc. #: HRM/F/045/S23273

Ref. SOP #: HRM/SOP/002

Date: 22/03/2021

Name: Mr. Satvinder
Address: S/o Gurmeet Singh
VILL Katterwali,
Near Govt Middle School,
Distt Yamuna Nagar,
Haryana. 135103

Dear Sir,

This has reference to your application and subsequent interview you had with us, we are pleased to appointment you as **Trainee Chemist** in our **Unit-5** Department in **S1 Grade** w.e.f. **22/03/2021** as per following terms and conditions:

1. You shall be paid a Remuneration of Rs. **25000** /- per month, which will be distributed in Basic, HRA, Conveyance Allowance and other benefits as applicable to your Category of employees.
2. You will be required to appear for a Medical Test to be conducted at our unit by our Company Doctor. This Medical may be conducted during the tenure of your service too.
3. The duration of your training period shall be one year which shall be extendable upto one year six months depends on your performance.
4. On the completion of six months of your training, the right to leave/terminate services shall be subject to giving One Month's Notice or payment of basic salary in lieu thereof by either party. On your resigning from job, in case your resignation is accepted forthwith, salary for the unexpired period shall not be paid.
5. During the extended period of training, in case your performance is found unsatisfactory, your services shall be liable for termination.
6. You will be governed by the framed Rules, Regulations and other guidelines issued by the Management of the Company from time to time. You shall also be liable to enter into such additional agreements with the Company as may become necessary in the coming future also.

Page 1 of 3

Rev. # 03 (Effective date: 10.09.2014)

Head Office : 85, Industrial Area 'A', Ludhiana. 141 003 (Pb.) India CIN - L24116PB1986PLC007030
Ph. : +91-161-2225531-35 Fax : +91-161-2226929, 2608784 email : contact@iolcp.com Website : iolcp.com
Works : Village Fatehgarh Channa, Mansa Road (Trident Complex), Barnala-148101, Punjab, India.
Ph. : +91-1679-285285-86, Fax : +91-1679-285292



IOL CHEMICALS AND PHARMACEUTICALS LIMITED

Ref: HRM/SOP/002

Doc#: HRM/F/044

Date: 30.05.2021

Name: MR. PARTEEK KUMAR

**Address: CITY AMBALA,
AMBALA,
HARYANA.**

Subject: LETTER OF INTENT

Sir

This is in reference to the campus placement drive at your Campus and shortlisting thereof. We are pleased to offer you an appointment as ' **TR. CHEMIST** ' on the terms & conditions as discussed and mutually agreed upon at the time of interview.

The detailed letter of appointment shall be issued to you after your joining. You will be placed at our plant at IOL CHEMICALS AND PHARMACEUTICALS LIMITED, Trident Complex, Mansa Road, P.O. Dhaula, Barnala, Punjab.

You are required to join duties on or before **01/07/2021** and at the time of joining, please bring the following documents: -

1. 10 passport size photographs of self and one passport size photo of your wife and children each, if any.
2. Original & Photocopies of certificates and proof of your present and **previous** employment i.e. Experience Certificates, Appointment Letters, latest Salary Slip, Academic Certificates, etc.
3. Original & Photocopies of AADHAR Card, PAN Card, Voter ID Card, Driving License and Passport as a proof of Identification and residential address.

You are also required to note down your family's DOB as per their Identity proof.

Your joining shall be subject to the submission of the aforesaid documents at the time of joining. Your appointment is subject to your satisfactory antecedent verification and medical fitness. The medical examination shall be conducted at our premises on the day of your joining. In case, you are found to be medically unfit for the offered job, your appointment shall be deemed to be cancelled and withdrawn without any prior notice.

You are requested to please sign and return the duplicate copy of this letter as a token of your acceptance.

for **IOL Chemicals and Pharmaceuticals Ltd.,**

R.K. Rattan
Vice President HR

Head Office : 85, Industrial Area 'A', Ludhiana. 141 003 (Pb.) India CIN - L24116PB1986PLC007030
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IOL CHEMICALS AND PHARMACEUTICALS LIMITED
APPOINTMENT LETTER
Doc. #: HRM/F/045/P23274
Ref. SOP #: HRM/SOP/002
Date: 22/03/2021

Name: Mr. Parvesh Kumar
 Address: S/o Nar Singh
 VPO Mukarapur, H.No.421,
 Near Masjid,
 Yamuna Nagar,
 Haryana. 135103

Dear Sir,

This has reference to your application and subsequent interview you had with us, we are pleased to appointment you as Trainee Chemist in our IBU Section Department in S1 Grade w.e.f.22/03/2021 as per following terms and conditions:

1. You shall be paid a Remuneration of Rs.25000 /- per month, which will be distributed in Basic, HRA, Conveyance Allowance and other benefits as applicable to your Category of employees.
2. You will be required to appear for a Medical Test to be conducted at our unit by our Company Doctor. This Medical may be conducted during the tenure of your service too.
3. The duration of your training period shall be one year which shall be extendable upto one year six months depends on your performance.
4. On the completion of six months of your training, the right to leave/terminate services shall be subject to giving One Month's Notice or payment of basic salary in lieu thereof by either party. On your resigning from job, in case your resignation is accepted forthwith, salary for the unexpired period shall not be paid.
5. During the extended period of training, in case your performance is found unsatisfactory, your services shall be liable for termination.
6. You will be governed by the framed Rules, Regulations and other guidelines issued by the Management of the Company from time to time. You shall also be liable to enter into such additional agreements with the Company as may become necessary in the coming future also.

Page 1 of 3

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IOL CHEMICALS AND PHARMACEUTICALS LIMITED

7. You shall make a full disclosure of all pending legal proceedings, whether initiated by the Member or being defended by you and which may be, civil, criminal or of any other nature before any court of law, forum or other authority competent to decide the matter. You will render in writing to this effect and in case any such litigation or legal proceedings occur after that you shall inform the Management of the same within one week of such occurrence.
8. The Company agrees to indemnify you in respect of third party claims arising out of legitimate performance of his duties.
9. Your appointment is offered subject to the particulars stated by you are true and correct. However, in case in the times to come the particulars submitted by you proved wrong, your appointment shall be withdrawn without any prior notice.
10. During the period of employment you shall not engage or involve yourself directly or



**IOL CHEMICALS AND PHARMACEUTICALS LIMITED****APPOINTMENT LETTER**

Doc. #: HRM/F/045/R23275

Ref. SOP #: HRM/SOP/002
Date: 22/03/2021Name: Mr. Rohit
Address: S/o Sunder Lal
VPO Lalhari Kalan,
Near Grim Bank,
Distt Yamuna Nagar,
Haryana. 135103

Dear Sir,

This has reference to your application and subsequent interview you had with us, we are pleased to appointment you as **Trainee Chemist** in our **Unit-5 Department** in **S1 Grade** w.e.f. **22/03/2021** as per following terms and conditions:

1. You shall be paid a Remuneration of **Rs.25000 /-** per month, which will be distributed in Basic, HRA, Conveyance Allowance and other benefits as applicable to your Category of employees.
2. You will be required to appear for a Medical Test to be conducted at our unit by our Company Doctor. This Medical may be conducted during the tenure of your service too.
3. The duration of your training period shall be one year which shall be extendable upto one year six months depends on your performance.
4. On the completion of six months of your training, the right to leave/terminate services shall be subject to giving One Month's Notice or payment of basic salary in lieu thereof by either party. On your resigning from job, in case your resignation is accepted forthwith, salary for the unexpired period shall not be paid.
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6. You will be governed by the framed Rules, Regulations and other guidelines issued by the Management of the Company from time to time. You shall also be liable to enter into such additional agreements with the Company as may become necessary in the coming future also.

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**IOL CHEMICALS AND PHARMACEUTICALS LIMITED**

7. You shall make a full disclosure of all pending legal proceedings, whether initiated by the Member or being defended by your and which may be, civil, criminal or of any other nature before any court of law, forum or other authority competent to decide the matter. You will render in writing to this effect and in case any such litigation or legal proceedings occur after that you shall inform the Management of the same within one week of such occurrence.
8. The Company agrees to indemnify you in respect of third party claims arising out of the legitimate performance of his duties.
9. Your appointment is offered subject to the particulars stated by you are true and correct. However, in case in the times to come the particulars submitted by you proved wrong or false, your appointment shall be withdrawn without any prior notice.

Welcome letter

NEHA DIXITAN,

It gives me a great pleasure to welcome you to the Tejasperformance Family.

I would like to wish you All the Best on behalf of the company for your future endeavors.

Your joining details are as follows:

Date : 1st April, 2019

Venue: Tejasperformance Mahal

Time : 11.30 AM

Formal: Flight

Please ensure that you bring in the following documents on the 1st June, 2019

Original Documents

- Eleven passport size colored photographs
- Qualification documents (10th & 12th) certificates/ Graduation mark sheets are mandatory
- Previous Employment Proof, any of these:
 - Resigned on company
 - Offer letter & last salary slip
 - Retiring Letter
 - Experience Certificate
 - PAN card (Income pt is deducted)
- Photo ID Proof, both of these:
 - AADHAR CARD (Mandatory)
 - PAN Card (Compulsory)

NOTE: You need to carry the self-attested photo copies of the above mentioned documents along with the original. ORR letter would be given on the date of joining.

Hope that you will add value with your experience and energy to cover up to everybody's expectations. You will be embarking on a new journey towards a new horizon for which all our blessings are with you.

As you are going to be an integral part of the company, we'll try to extend all possible support to you during your tenure. Looking forward to have you with us and wishing you great success with Tejasperformance.

Welcome you on board!

INDIA.

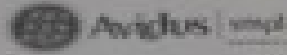
Regards,

For CRM Services India Pvt. Ltd.

Accepted and Agreed

HEMANT JAIN
ASSISTANT MANAGER
Customer Service
CRM Services India Pvt. Ltd.

NEHA DIXITAN



ORDER LETTER

Date: 08/18/2016 *[Signature]*

Let me first thank you for your kind invitation for the recent seminar of Aviglus (2016) at the City of Quezon City Convention Center. This was indeed an honor for Aviglus on your part.

You shall expect to receive an invoice within 30 days in the following of the Office.

As for the list of items for ordering, the following documents and requirements should be brought along to facilitate your ordering the hardware:

- 1. Order Request Form/Request
- 2. Photocopy of Proof of Financial Status (Business Card, Letter of Credit or Bank Statement)
- 3. Photocopy of Proof of Business Registration
- 4. Photocopy of Copy of Sales Certificate (if any) if applicable
- 5. High Capacity Contract and Insurance Certificate (if any) (if any)
- 6. Any other documents to strengthen the claim or support of your procurement process.

Aviglus Marketing Firm, Inc.

Author: *[Signature]*



OFFER LETTER

Date: 01.10.2024

We are glad to inform you that you have selected the interview process of Avidus SMPL for the role of Customer Care Executive. You are required to report for duties as per the communication.

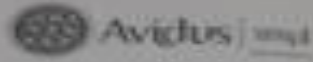
You shall report for joining on Friday at 09:30 AM for Morning shift Office.

At the Time of joining for joining, the following documents and Testimonials should be brought along to facilitate your joining for Company.

- a) Three Recent Size Photographs
- b) Photocopy of Proof of Residential Address (Aadhar Card, Voter ID Card or Ration Card)
- c) Photocopy of Proof of Educational Qualification
- d) Photocopy of Date of Birth Certificate (as per HR Standard)
- e) App Experience Letter in our Department (if available) with the Date
- f. Any other Certificate to strengthen the claim in support of your application details.

Avidus Marketing Pvt. Ltd.

[Handwritten Signature]



OFFER LETTER

Date: 12/01/2014

You are hereby offered a position that you have applied for in the position of **Senior Analyst** at the **Plant of Sustainable Care Solutions**. You are required to report for duty on the date specified below.

You must report for duty on **12/01/2014 at 08:00 AM** to the following Plant Office:

At the time of coming for joining, the following Documents and Testimonials should be brought along to the Plant and given to the Employer:

- 1) Three Passport Size Photographs
- 2) Photocopy of Proof of Residential Address (Address Card, Voter ID Card or Ration Card)
- 3) Photocopy of Proof of Educational Qualifications
- 4) Photocopy of Date of Birth Certificate (as per ID Document)
- 5) Three Character References as per Experience stated in your Res. Data
- 6) Any other Certificate to strengthen the claim in support of your educational activities

Signature:

Signature: