

GOVERNMENT COLLEGE, CHHACHHRAULI (YAMUNA NAGAR)

(Affiliated to Kurukshetra University, Kurukshetra & recognized under section 2 (f)
and 12(B) of the UGC Act,1956)

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IQAC MINUTES OF MEETING

2021-22

Minutes of the IQAC meeting held on 30.09.2021 at 02:00 pm

A meeting of the IQAC was held on 30th Sep, 2021 at 2.00 p.m in the Principal's Office. The meeting was held under the Chairmanship of the College Principal, Ms. Baljit Kaur. All the members of IQAC were present in the meeting.

Agenda of the Meeting:

- Discussion on preparedness of the College perspective plan w.r.t Session 2021-22
- Discussion regarding Admissions completed till date.
- Action plan for Academic Year 2021-22
- To chalk out plan for institutional Academic Calendar for Academic Year 2021-22
- Collaboration with industries, other Educational Institutes for overall growth and Skill Enhancement of students.
- Action plan for Academic Session 2021-22 from Feedback Analysis Report
- Any other item with the permission of the Chair

Minutes of the Meeting

- Minutes of last IQAC meeting held on 16-07-2021 were approved unanimously.
- IQAC committee reviewed the admissions made in all streams till date. The chair directed all the admission committees to motivate the students for taking admissions in PG classes.
- All the Incharges/ HOD's/Conveners were directed to submit Action plan w.r.t. Session 2021-22. All the Incharges were directed to submit Lesson Plans. They were directed to plan Activity Calendar for Academic Session 2021-22 and submit to IQAC till 15.10.2021 for preparation of Institutional academic Calendar.
- It was unanimously decided to organize an Orientation Assembly for the newly admitted students to familiarize the students with the college and its functioning.
- The Committee directed the NAAC Committee (**Co-ordinator Dr Vishal Vema and Co-coordinator Dr Ruchika Wadhwa**) to present Feedback Analysis Report on the basis of feedback data collected from different stakeholders so that action plan for the betterment of institution could be framed by IQAC for Academic Session 2021-22.
- It was unanimously decided to enhance collaborations with industries, other Colleges and other professional bodies for the overall growth and Skill Development of students.

ACTION TAKEN REPORT

- ❖ Progress of NAAC was reviewed.
- ❖ IQAC committee appreciated efforts of all the staff members for the smooth conduct of Online University Examination (Even Semester 2020-21)
- ❖ NAAC Co-ordinator Dr Vishal Verma and Co-coordinator Dr Ruchika Wadhwa submitted feedback data for the Academic Year 2020-21.

The meeting ended with the vote of thanks.

Dr. Sanjeev Kumar

Mr. Ashok Bansal

Mr Satbir Singh

Dr. Indu Bala

Mr. Vinod Sharma

Ms Pratibha

30/09/2021

30/9/21

Principal
Government College
Chandigarh

Principal -cum- Chairperson

Minutes of the IQAC meeting held on 16.11.2021 at 2:00 pm in the Principal's Office

A meeting of the IQAC was held on 16th Nov, 2021 at 2.00 p.m. in the Principal's office, with Ms. Baljit Kaur Principal (officiating) in the chair. All the members of IQAC were present in the meeting.

Agenda of the Meeting:

- Discussion regarding Mentor- mentee interactions
- Approval of Institutional Academic calendar
- Reviewing the progress of preparation for NAAC inspection
- Action plan on the basis of Feedback Analysis Report
- Any other item with the permission of the chair

Minutes of the meeting

- Minutes of last IQAC meeting held on 30/09/2021 were approved unanimously.
- IQAC proposed Institutional Academic Calendar for academic session 2021-22. The chair approved the same after discussing the same. (Copy Attached)
- The chairperson IQAC – Ms. Baljit Kaur directed the NAAC Co-ordinator **Dr Vishal Verma and Co-coordinator Dr Ruchika Wadhwa** to submit progress report.
- Chief proctor Dr Sanjeev Kumar allotted duties for mentor-mentee meetings.
- IQAC directed all faculty members to submit their respective API Score sheets.
- The IQAC committee submitted an action plan for the Academic Session 2021-22 to tackle the issues which were highlighted by stakeholders to improve the functioning of the College (Detailed report attached).

ACTION TAKEN REPORT

- Orientation assembly was organized on 15/11/21
- Lesson plans were made and uploaded on the website.
- Academic Calendar (2021-22) of different departments/clubs/cells/committees was submitted to IQAC.
- Feedback Analysis Report was submitted to IQAC.

The meeting ended with the vote of thanks.

Dr. Sanjeev Kumar

Mr. Ashok Bansal

Mr. Satbir Singh

Dr. Indu Bala

Mr. Vinod Sharma

Ms. Pratibha

IQAC

[Handwritten signatures and dates]
16/11/2021
16/11/21

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Principal
Government College
Chhachhrauli (YNR.)
(Ms. Baljit Kaur)

Principal –cum- Chairperson

GOVERNMENT COLLEGE, CHHACHHRAULI (YAMUNA NAGAR)

(Affiliated to Kurukshetra University, Kurukshetra & recognized under section 2 (f) and 12(B) of the UGC Act,1956)

2021-22


Summary of Recommendations & Action Taken report based on feedback received from various stakeholders (Students, Teachers, Alumni, Employers)

As per directions of IQAC, a feedback committee was constituted under the aegis of NACC to collect feedback on curriculum, Academic performance and ambience from various stakeholders viz students, teachers, alumni and Employers. Feedback collected from various stakeholders was analysed by the committee and submitted to IQAC.

IQAC shared the feedback with various departments/ cells and conducted meetings with to frame a proper action plan on the feedback received from various stakeholders.

Recommendations Proposed on the basis of feedback analysis

- There should be orientation assembly for the newly admitted students to familiarize the students with the college and its functioning.
- There should be enhancement in Value added / Add-on / Short term certificate courses for the students.
- Opportunities for Co-curricular activities such as Guest / Extension Lectures, Seminars, Quizzes, Debates, Declamations should be enhanced to encourage extra learning / self- learning.
- More opportunities for field visits, field work should be provided for experiential learning.
- Lesson Plan & Institutional Activity Calendar for Academic Session should be prepared.
- There should be more workshops & Training sessions for the students to promote entrepreneurship that enabled them to initiate start-ups.
- Remedial classes to improve the performance of weak learners should be conducted after reviewing their performance in class tests.
- There should be an increment in Library resources such as books, competitive magazines, journals , e-books etc.
- More opportunities for sports should be given to students.
- Canteen and drinking water facilities should be improved.

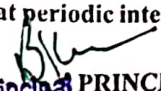

Principal
Government College
Chhachhrauli (YNR.)
Principal
Government College
Chhachhrauli (YNR.)

GOVERNMENT COLLEGE, CHHACHHRAULI (YAMUNA NAGAR)
(Affiliated to Kurukshetra University, Kurukshetra & recognized under section 2 (f) and 12(B) of the UGC Act,1956)
ACADEMIC CALENDER (2021-22)

In accordance with the Academic Calendar for affiliated colleges issued by Kurukshetra University, Kurukshetra, the Academic Calendar for Government College, Chhachhrauli is as follows:

FOR UNDER GRADUATE COURSES	
Event	Duration
Admissions	06-09-2021 to 28-09-2021
Odd Semester	
1st Teaching Term	25-10-2021 to 30-10-2021
Vacation-I (Diwali)	31-10-2021 to 07-11-2022
2 nd Teaching Term	08-11-2021 to 22-02-2022
Examinations	23-02-2022 onwards
Even Semester	
1st Teaching Term	01-04-2022 to 19-07-2022
Examinations	20-07-2022 onwards
FOR POST- GRADUATE COURSES	
Event	Duration
Admissions	24-09-2021 to 14-10-2021
Odd Semester	
1 st Teaching Term	28-10-2021 to 30-10-2021
Vacation-I (Diwali)	31-10-2021 to 07-11-2022
2 nd Teaching Term	08-11-2021 to 22-02-2022
Examinations	23-02-2022 onwards
Even Semester	
1 st Teaching Term	01-04.2022 to 19-07-2022
Examinations	20-07-2022 onwards
Independence Day	15.08.2021
Talent Hunt	November 2021
NSS day	24.09.2021
NCC Day	24.11.2021
Savidhan Diwas	26.11.2021
Blood Donation Camp	November 2021
Science Exhibition	December2021
Annual Athletic Meet	January 2022
Republic Day	26.01.2022
Navrang	February 2022

- Months mentioned for Talent Search, Blood Donation, Nav rang, Science Exhibition, Annual Athletic Meet, Science exhibition are tentative and shall be finalized as per notifications received from Kurukshetra University & DGHE, Panchkula.
- Schedule for assignments, Class tests, various co-curricular and extra-curricular activities will be notified by the concerned Department(s), Committees/ Cells and Subject Societies of the college from time to time at periodic intervals.


Principal
Government College
Chhachhrauli (YNR.)

Minutes of the IQAC meeting held on 11.12.2021 at 12:30 pm in the Principal's Office

A meeting of the IQAC was held on 11th Dec, 2021 at 11:00 a.m. in the Principal's office under the Chairmanship of the College Principal (Officiating), Ms. Baljit Kaur. All the members of IQAC were present in the meeting.

Agenda of the Meeting:

- Approval of API Scores
- Any other item with the permission of chair

Action taken report

- Minutes of last IQAC meeting held on 16/11/2021 were approved unanimously.
- IQAC reviewed and approved the API scores of the following faculty members after going through office records and all documentary proofs submitted by all applicants along with their self assessed score sheets

1. Ms. Kompal
2. Dr Suman
3. Ms. Rajni Goel
4. Ms. Seema
5. Dr. Ruchika Wadhwa
6. Ms. Mamta Verma
7. Ms. Meenu Rani
8. Dr Priyanka
9. Dr VISHAL Verma

The meeting ended with the vote of thanks.

Dr. Sanjeev Kumar

Mr. Ashok Bansal

Mr. Satbir Singh

Dr. Indu Bala

Mr. Vinod Sharma

Ms. Pratibha

IQAC

Principal
Government College
Chhachhrauli (YNR.)
(Ms. Baljit Kaur)

Principal -cum- Chairperson

Minutes of the IQAC meeting held on 20.12.2021 at 2:00 pm in the Principal's Office

A special meeting of the IQAC was held on 20th Dec, 2021 at 2.00 p.m. in the Principal's office under the Chairmanship of the College Principal (Officiating) Ms. Baljit Kaur. All the members of IQAC were present in the meeting.

Agenda of the Meeting:

- Approval of API Scores
- Any other item with the permission of the chair

Action taken report of the meeting

- IQAC reviewed and approved the API scores of the following faculty members after going through office records and all documentary proofs submitted by all applicants along with their self assessment score sheets
 1. Dr Indu Bala
 2. Ms. Sujata Rani
 3. Mr Mohinder
 4. Ms. Neha Saini

The meeting ended with the vote of thanks.

Dr. Sanjeev Kumar

Mr. Ashok Bansal

Mr. Satbir Singh

Dr. Indu Bala

Mr. Vinod Sharma

Ms. Pratibha

IQAC

Principal
Government College
Chhachhrauli (YNR.)
(Ms. Baljit Kaur)

Principal -cum- Chairperson

Minutes of the IQAC meeting held on 19.05.2022 at 2:00 pm in the Principal's Office

A meeting of the IQAC was held on 19th May 2022 at 2.00 p.m. in the Principal's office under the Chairmanship of the College Principal, (officiating) Ms. Baljit Kaur. All the members of IQAC were present in the meeting.

Agenda of the Meeting:

- Reviewing the progress of preparation for NAAC inspection
- Discussion on different issues pertaining to the College
- Feedback Collection for the Academic Session 2021-22
- Any other item with the permission of the chair

Minutes of the meeting

- Minutes of the last meeting held on 20/12/22 were approved unanimously.
- Chairperson IQAC – Ms. Baljit Kaur directed all the faculty members to ensure the maximum use of innovative ICT tools in classes. All the faculty members were directed to complete syllabi on time.
- Progress of NAAC was reviewed.
- IQAC directed NAAC coordinator Dr Vishal Verma and Co-coordinator Dr Ruchika Wadhwa to collect feedback from different stakeholders for the Academic Year 2021-22

Action Taken Report

1. API score sheets of Mr. Rajesh Ghasi Assistant Professor of Mathematics were checked and approved by the committee.
2. Principal congratulated placement Cell for MoU with Reap Benefit
3. Principal congratulated all the staff members for the placements done in the session 2021-22.

The meeting ended with the vote of thanks.

Dr. Sanjeev Kumar

Mr. Ashok Bansal

Mr. Satbir Singh

Dr. Indu Bala

Mr. Vinod Sharma

Ms. Pratibha

IQAC

Principal

Government College

Chhachhrauli (Y.N.R.)

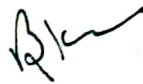
(Ms. Baljit Kaur)

Principal cum Chairperson


2021-22

Action taken on the basis of feedback received from students, teachers, alumni and Employers

- Orientation assembly was organized on 15/11/21
- Lesson plans were made and uploaded on the website.
- Institutional Activity Calendar was prepared.
- Activity Calendar (2021-22) of different departments/clubs/cells/committees was submitted to IQAC.
- Faculty members were instructed to take Remedial classes to help out weak learners.
- Library resources were updated through Government Grant 2021-22.
- Opportunities for experiential learning for the students were enhanced through the following activities:
 - a) One day National Level Intensive Industrial awareness workshop was arranged for the students on 22/10/2021 at Himachal Chambers of Commerce and Industry (Paonta Sahib)
 - b) collection trips, field visits to Zoological Park and Fishery, industrial visits were conducted by Life Science and commerce department.
 - c) Science students (Physics, chemistry, botany, zoology, computers) were motivated to prepare working models in science exhibition held at college, district as well as state levels.
- For Overall skill development and extra learning ,following activities were conducted:
 - a)Two Weeks Mental and Physical Fitness through Dance titled as Dance-Fitness workshop from 16/11/2021 to 30-11-2021 was conducted to enhance physical fitness and endurance of the students.
 - b)Expert talk on “Cyber Crime and Personality Development” was organised on 27th November, 2021.
 - c)An Online Extension Lecture was delivered by experts from Ashoka University on “Importance of Multidisciplinary Education: Young India Fellowship Programme on 27-11-2021
 - d) Expert talk on Menstrual Health was organized 1st December, 2021 by women cell and YRC unit .
 - e) An expert talk on “Soft Skills Development was conducted on 03/12/2021.
 - f) An online Seminar in collaboration with Medha Group was organized on 06/01/2022 on The theme “How to realize your dream of pursuing Higher Education Abroad”.
 - g)A 10 day’s online training cum certification programme on “Personality Development” from was organized for B.com II &III Yearstudents. This training was provided by Rubicon Skill Development Pvt. Ltd., Pune Maharashtra from 17-27 January,2022.


Principal
Government College
Chinachrauli

- h) One week (09-15 Feb, 2022) workshop "Campus to Career" was organized by Placement cell of the College to make students aware of Career opportunities in their respective fields.
- Sanitation committee was instructed to manage the cleanliness, repair and services of water storage tanks, Water coolers and RO purifiers of the college.
 - IQAC directed canteen Committee to take necessary action for canteen management.


Principal
Government College
Chhachhrauli (Y.N.R.)
